



CALL FOR NOMINATIONS

BILINGUAL ADMINISTRATOR OF THE YEAR AWARD

The purpose of this award is to recognize the leadership, excellent work, and contributions of current bilingual education administrators throughout New York State.

ELIGIBILITY CRITERIA:

- Bilingual education school administrators of Pre K-12 programs for ELLs/bilingual learners are eligible for nomination.
- Bilingual administrators who work in public, private or parochial school districts, agencies, or institutions of higher education are eligible.
- Nominees must be currently working in a bilingual education program in New York State.
- Candidates should be in a position of educational leadership and be respected and admired by the constituencies with whom they work.
- The most important attribute the candidate should possess is the ability to lead faculty, colleagues, and the school community in their efforts to develop and implement quality bilingual education programs.
- Prior recipients of this award are not eligible for nomination.
- **The nominee must be a member of NYSABE.**

NOMINATION PACKET:

In addition to the completed **nomination form**, the **supporting documentation**, to be submitted by the nominator, must include:

- **A nomination letter:** This letter must state how the nominee has demonstrated leadership, knowledge, and commitment to the field of bilingual education; has developed a sound professional relationship with the school community that generates leadership and dedication; and has worked to create an atmosphere where members of the school community are empowered to implement quality bilingual education practices. The letter must also indicate how the nominee has developed a clear definition of the goals and objectives of the bilingual program and has ensured their implementation in accordance with policy requirements.
- **Three letters of recommendation:** These letters must demonstrate the nominee's outstanding leadership, knowledge, and commitment in the administration of bilingual education programs. These letters must be written by people other than the nominator, and should provide clear evidence of the nominee's qualifications.
- **Nominee's Statement:** This statement details the nominee's beliefs and practices regarding bilingual education (200-250 words).

NOTE: *Each supporting document must be double-spaced and should not exceed four typed pages.
All documents must be done in either **MS WORD** or **PDF format**.*

**Nominations must be submitted electronically to our conference website
no later than Sunday, December 18, 2017.**

*To complete the NOMINATION FORM and
UPLOAD the supporting documentation, please visit:*

www.nysabe.net/2017conference

Faxes will not be accepted.

**March 2-4, 2017 - Crowne Plaza Hotel - White Plains, New York
www.nysabe.net/2017conference**